



## 5th Annual Cockfield Community Council Art Show

Saturday 25th, Sunday 26th and Monday 27th May 2019  
Cockfield Village Hall (IP30 0LA) 10-4pm daily

Handing in date for entries is Friday 24th May from 2.30-5pm  
(Please avoid arriving for handing in between 3.10 - 3.30 pm when the school uses the car park)

### Intent to Exhibit Non-hung Work

Commission on all sales will be 20% of the sale price.

Unmanned Table Space for the sale of Ceramics/Wood Turning/Hand Crafted Items/Cards etc.  
Tables are charged at £1.00 per foot (a table is 5 feet long) please specify below the length of table required

Work is to be left on hand in day - clearly priced up.

You can leave a table cover, small raising block etc. with your work which we will use to display. If you would like extra works can be left under the table for restocking.

### Intent to Exhibit - to be returned no later than Wednesday 22nd May 2019

Please fill in the slip at the bottom of this form and email to [janne@twerbs.co.uk](mailto:janne@twerbs.co.uk) or post to Janne Cutting-Keyton Newholme, Smithwood Green, Cockfield, Bury St Edmunds IP30 0JQ. All applications will be acknowledged. In the event we are oversubscribed priority for display will be given in the order that the 'intent to exhibit' forms are received.

### Payment for Sold Works and Collection of Unsold Works

Will be on Monday 27th May between 4.30pm and 6pm - these times will be strictly adhered to

### Important information

All work should be your own, bought in/mass produced works will not be displayed. Please fix a label to every item to show the price and, if space allows, your name.

### Insurance

Whilst all reasonable care is taken, neither Cockfield Community Council, nor the venue can accept any responsibility for loss or damage. It is therefore your responsibility to arrange your own insurance.

### Handing in Day

Only Cockfield Community Council is responsible for hanging/displaying the exhibition, exhibitors are asked to please assist this process by leaving the venue as soon as you have handed in your works.

**Cockfield Community Council is a registered charity raising funds for community projects.**

Intent to Exhibit in the Cockfield Art Show 2019

I have read the information above and agree to abide with it

I would like to request \_\_\_\_\_ feet of table space

To display for sale \_\_\_\_\_

(please state type of works)

Name

Phone Number

Email or postal address





